

**IN-HOME SUPPORTIVE SERVICES  
PUBLIC AUTHORITY OF MARIN  
SPECIAL GOVERNING BOARD MEETING MINUTES**

Date and time:	April 3, 2025, 3:00pm – 4:00pm
Location:	Meeting conducted in person and on Zoom. Recorded for minutes purposes.
Board Members Present:	Michael Harris, Shelley Norris-Alvarez, Jonathan Frieman, Beth Gray, Roger Rose
Absent:	Carolyn Shulman
PA Staff:	Dario Santiago and Julia Hansen
Special Guest:	Brian Jacobson, Potential Board Member
Recorder:	Shelley Norris-Alvarez
Next Meeting:	June 3, 2025

**Call to Order**

Michael Harris chaired the meeting. It was announced that there was a quorum. The meeting was called to order.

**Introductions**

Public Authority Board Members, Public Authority staff and Special Guest introduced themselves. It was noted that the ZOOM/PHONE meetings are recorded for minutes purposes.

**Approval for Agenda for April 3, 2025**

Recommendations for Approval.

Ayes: 5  
Nays: 0  
Abstain: 0  
Absent: 1

**Motion Approved**

**Prospective Board Member Introduction and Discussion:**

Brian Jacobson introduced himself and gave a brief overview of his interest and qualifications to serve on the Public Authority Governing Board. Brian presented that he lives in Santa Rosa, was a design business owner, has his master's degree in Rehabilitation Counseling, is active in the community, is on the Board of Inspirit, and is a recipient of In-Home Support Services. Brian helps with the Web upkeep and social media presence with Inspirit.

**Financial Report: Julia Hanson, Finance Manager**

There is a recommended \$50,000.00 increase added to the budget for Provider Health Benefits. Benefits are based on hours worked, .82 cents per hour of work. There was a 4% growth from the 23-24 to 24-25 fiscal year. Currently there is a projected growth of 6% based on Provider work hours. Based on 8 months of work hours, there is a recommended increase of \$50,000.00. In order to qualify for health benefits a Provider needs to work at least 65 hours a month for 3 consecutive months and maintain the minimum hours to qualify. The increase covers health benefits for 165 Providers.

Recommendation for Approval of Resolution 2025-2 to increase the FY 2024-25 budget by \$50,000.

**Motion Approved**

**Adjourn**

**Next Meeting on June 3, 2025**



All In-Home Supportive Services (IHSS) Public Authority of Marin public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, or other accommodations to participate in this meeting, these may be requested by calling (415) 499-1024 ext. 104 at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.