

**IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY OF MARIN
GOVERNING SPECIAL BOARD MEETING MINUTES
(Drafted 5/22/2024)**

Date and Time:	Friday, May 17, 2024, 3:00 pm – 5:00 pm
Location:	Meeting conducted in person and on Zoom. Recorded for minutes purposes.
Board Members Present:	Michael Harris, Beth Gray, Shelley Norris-Alvarez, Jonathan Frieman, Roger Rose, Carolyn Schulman
Absent:	Eli Gelardin
PA Staff:	Dario Santiago; Julia Hansen
Recorder:	Shelley Norris-Alvarez
Next Meeting:	June 4, 2024

Call to Order

Michael Harris chaired the meeting. It was announced that there was a quorum.

Introductions

Public Authority Board Members and Public Authority staff introduced themselves. It was noted that the ZOOM/PHONE meetings are recorded for minutes purposes.

Consent Calendar

Motion to approve the May 17, 2024 Special Meeting Agenda. Motion was approved.

No: 0

Ayes: 5

Abstain: 0

Absent: 2

Open Time for Public Comment

No Community Members were present.

Closed Session: SEIU Labor Negotiations (Government Code Section 54957.6)

Adjourn for Closed Session.

Reconvene to Open Session

Memorandum of Understanding between Public Authority of Marin and SEIU.

Tentative agreement is from January 1, 2024 through December 31, 2026. Dario Santiago reviewed changes in the contract.

The agreed upon wage is a dollar supplement. The earliest the wage can go into effect is August 1, 2024, as the State needs 60 days to make the wage change. Wage supplement floats above the minimum wage. When the minimum wage goes up .50 cents in January

to \$16.50 an hour, with the \$3.00 wage supplement the wage will be \$19.50. There was also agreement to increase the wage an additional .25 cents in February 2025 and another .25 cents in February 2026. The agreement eliminated the transit subsidy pilot program and replaced with a registry provider incentive program which is a bonus. The agreement budgeted \$75,000.00 to offer \$250.00 to new registry providers after 12 months on the registry and an additional \$200.00 for those who live in West Marin. An additional \$250.00 will be offered to those that complete 5 years of work.

Added to the agreement is a new employment orientation statement. Providers who conduct the orientation will be getting their IHSS hour wage. New provider orientations are offered every Wednesday in English and every other Thursday in Spanish for a total of six orientations per month. Provider will be doing the orientations. The union trains provider to do orientations.

Motion to approved MOU between Public Authority of Marin and SEIU - resolution 2024-3 In Home Support Services Public Authority of Marin Governing Board.

Motion approved.

No: 0

Ayes: 5

Abstain: 0

Absent: 2

Financial Report

Proposed Budget Amendment is to increase this fiscal year budget for FY2023-2024. Resolution 2024 – 2 notes that we received additional funding from the State for \$138,047.09 from unused Public Authority admin funds from other counties. State takes back the unused money from other counties and redistributes it. PA Marin will put some of the money into its current fiscal year to use and the remainder will be put into reserves. PA Marin will add \$71,194.67 in the amendment to this year’s budget, and the rest will be put in reserves. Not all of the additional funding added is coming from the fund. Some is coming from Supportive Care IHSS Advisory Committee funding which is going from \$6,000.00 to \$11,912.00, That extra \$5,912.00 is actually coming from a separate pile of money from the State. That allotment has been increased.

Motion to approve the Amendment Budget.

Motion Approved

No: 0

Ayes: 5

Abstain: 0

Absent: 2

Proposed budget FY 2024 – 2025. We have \$600,000 .00 in reserves, PA Marin did submit budget change proposals, but the County told us we need to utilize some reserve funds before we can get additional funding. PA Marin added bargain items on the budget. Object 522310 at \$79,500 for bonuses, the new employee orientation fund and the negotiation fee

funds. Left over amount will roll over so that we have money for the next round of negotiations. Added \$15,000 for fingerprints.

All of the money is not coming from the County but taken from the reserves. During the 3 month pilot when PA Marin was paying for fingerprints, the number of providers added to the registry went way up. This will not be an ongoing cost. We are being cautious about the State and deficit. The main revise didn't reduce funding for Public Authorities, but it did eliminate the emergency backup provider system which did give us some money to our admin cost and it also provided two additional dollar supplemental wage to the providers that were dispatched in the emergency cases. We are being observant of changes and only committing to one year for them. Since January recruitment numbers went way up. PA Marin's goal is 10 new recruitments per month, however the last few months we increased recruitment to 20 providers per month. With the wage increase and Public Authority paying for fingerprints, we are hopeful we will get more caregivers and can be more selective of the caregivers on the registry. Wages increased in January. There is no more on-line marketing.

Roger Rose joined the meeting.

Motion Resolution 2024 -1, Budget for 2024-2025.

Motion Approved.

No: 0

Ayes: 6

Abstain: 0

Absent: 1

Adjourned

Next meeting: June 4, 2024, from 3:00 pm to 5:00 pm

MOU will be presented to the Board of Supervisors on June 4, 2024