

**IN-HOME SUPPORTIVE SERVICES  
PUBLIC AUTHORITY OF MARIN  
GOVERNING BOARD MEETING MINUTES  
(Drafted 3/22/2023)**

Date and time:	Tuesday, March 7 <sup>th</sup> , 3:00pm – 5:00pm
Location:	Meeting conducted in person and recorded for minutes purposes.
Board Members Present:	Michael Harris, Beth Gray, Jonathan Frieman, Nancy Geisse, Eli Gelardin, Roger Rose, and Shelley Norris-Alvarez.
Absent:	Cindy Siroky.
PA Staff:	Dario Santiago and Julia Hansen
Special Guest:	Liberty Cassidy Whitmore
Recorder:	Candelaria Farina
Next meeting:	Tuesday, June 6 <sup>th</sup> , 2023, 3:00pm-5:00 pm

**Call to Order**

Michael Harris chaired the meeting. He announced that there was quorum. Then, he called roll.

**1) Introduce Board Members and Staff**

Public Authority Board Members, Public Authority staff, and guests introduced themselves. It was noted that the ZOOM/PHONE meetings are recorded for minutes purposes.

**2) Open Time for Public Comment.**

(Public comments are limited to three minutes per person. The public is invited to make comments on any other items of public interest not listed on the agenda.)

**Recommended Action: Approve**

**a) Agenda March 7<sup>th</sup>, 2023 and Board Minutes Dec. 6<sup>th</sup> 2022**

The agenda and board minutes were approved

No: 0

Ayes: 7 (Michael Harris, Beth Gray, Jonathan Frieman, Nancy Geisse, Eli Gelardin, Roger Rose, Shelley Norris-Alvarez)

Abstain: 0

Absent: 1

**3) Liberty Cassidy Whitmore Updates on Brown Act: 30 Minutes Presentation on Public Meeting Law**

**4) Health and Human Services Report:**

General Updates from Aging and Adults Services Staff Recommended Action: Receive Report

**5) Executive Director Report**

Operations:

- Last Quarter (Dec. 2022– Feb. 2023):
  - o We referred providers to 198 recipients.

- 407 Interventions provided to recipients and providers.
  - Majority are Case Management (61.4%)
  - 8 Urgent Emergency Providers referred.
- We processed 138 new providers.
- Processed 135 Dept. Of Justice Background Checks
- Provider Trainings:
  - We developed monthly campaign to educate and encourage providers to enroll to IHSS Career Pathways trainings.
  - Partnered with Homebridge to provide in-person trainings funded by Career Pathways.
- We had a successful “Hearts at Home” celebration in December, including Supervisor Rodoni presenting an award to our Provider of the Year!
- Aurora had her first-year anniversary this quarter. Congratulations!

#### Legislation:

- AB 1672 (Haney), known as the In-Home Supportive Services Employer/Employee Relations Act. Section 4: Title 26 IHSS Employer-Employee Relations Act adds Section 11000 to the Government Code. Purpose of the Act is to 1) Promote full communication between the state and the recognized employee organization representing independent providers (“union”), and 2) Establish uniform and orderly methods of communication between the union and the state. It does not require changing existing MOU’s in effect at the effective date of the Act (PASC’s MOU with SEIU is in effect until December 31, 2024). “Employee” or “individual provider” means any person authorized to provide IHSS or waiver personal care services. “Employer” for purposes of collective bargaining, is the State, the State Department of Health Care Services or any political subdivision of the State which administers the IHSS program. The in-home supportive services recipient shall be the employer of an individual provider, with the unconditional and exclusive right to hire, fire, and supervise the provider.
- AB 817 (Pacheco): Jointly sponsored by the California Association of Recreation and Park Districts (CARPD) and the League of California Cities (CalCities), AB 817 is intended to authorize local boards, commissions, subcommittees, etc. (i.e., \*not\* a legislative body) to meet remotely.
- AB 1005 (Alvarez) It is the intent of the Legislature to enact legislation relating to the enrollment process for providers of in-home supportive services. Existing law sets forth various requirements for the enrollment of a provider in the IHSS program, including, among other things, completion of forms and statements, a background check, and an orientation, as specified.

#### Recruitment and Marketing:

- Increased Budget for Marketing and Recruitment to \$1,200 monthly until end of FY 22/23.
- Digital Marketing reaching approximately 30k people monthly on all platforms.
- We currently have a total of 347 active providers on our registry. 95 out of 137 recruited in the last year continue to work for our agency (69% retention).
- Majority of Providers hear about us from “Word of Mouth” (36% of total).

Below are the results of staff efforts for adding more providers to our registry:

MONTH	RECRUITED	ADDED	Social Media Applicants
Dec.	8	4	3
Jan.	18	6	11
Feb	18	3	7

(*Recruited* are people who showed interests to our Registry Specialists’ outreach efforts. Added are new providers in our Registry. *Social Media Applicants* are people who completed the online form from our paid social media campaigns)

CAPA/Advocacy/Union:

- There is county-wide advocacy lead by Marin Organizing Committee and their partners to increase IHSS wages.
- CA Assoc. of Public Authorities Executive Director is working with County Welfare Directors, State Association of Counties and Union to discuss AB 1672
- SEIU 2015 bargaining for provider wages will start this year. SEIU is currently negotiating with SF and will reach out to Marin after. Goal is to have a new contract by October 1st, 2023

Looking ahead:

- In-person IHSS Career Pathway trainings in March include *Body Mechanics, Heavy Transfers, and Mechanical Lifts; CPR & First Aid; Personal Care for a Consumer Who is Confined to a Bed.* Classes in English and Spanish
- Marin and SF PA agreed to a pilot project to fundraise via Thriving in Place Nonprofit 501C.
- Request IHSS Public Authority Board to implement Strategic Planning Committee to refine strategic priorities and determine process for each priority.

**7) Financial Report**

- a) IHSS Provider Health Benefits Report
- b) Budget versus YTD Actuals FY 2022-2023
- c) Resolution 2023-1 Proposed Baseline Budget FY 2023-2024
- d) Resolution 2023-2 Cost of Living Adjustment (COLA) increase for all Public Authority Staff at 3.75% for FY 2023/2024

Recommended Action: Approve

The Resolution 2023-1 and 2023-2 were approved.

No: 0

Ayes: 7 (Michael Harris, Beth Gray, Jonathan Frieman, Nancy Geisse, Eli Gelardin, Roger Rose, Shelley Norris-Alvarez)

Abstain: 0

Absent: 1

**8) Adjourn**

[Next Meeting: Sept 5th, 2023](#)



All In-Home Supportive Services (IHSS) Public Authority of Marin public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, or other accommodations to participate in this meeting, these may be requested by calling (415) 499-1024 ext. 104 at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.