

**IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY OF MARIN
GOVERNING BOARD MEETING MINUTES
(Drafted 12/8/2022)**

Date and time: Tuesday, December 6th, 2022, 3:00pm – 5:00pm
Location: Meeting conducted in person and recorded for minutes purposes.
Board Members Present: Michael Harris, Beth Gray, Cynthia Siroky, Jonathan Frieman, Bob Cretti, Nancy Geisse, Eli Gelardin, Roger Rose, and Shelley Norris-Alvarez.
Absent: Bob Cretti, Maria Garcia, Cindy Siroky.
PA Staff: Dario Santiago and Julia Hansen
Special Guest: Carol Lucchese
Recorder: Julia Hansen
Next Meeting: March 7th, 2023

Call to Order

Michael Harris chaired the meeting. He announced that there was corium. Then, he called roll.

Introductions

Public Authority Board Members, Public Authority staff, and guests introduced themselves. It was noted that the ZOOM/PHONE meetings are recorded for minutes purposes.

Open Time for Public Comment.

(Public comments are limited to three minutes per person. The public is invited to make comments on any other items of public interest not listed on the agenda.)

Consent Calendar (All items on the consent calendar may be approved by one motion of the Governing Board unless one-member requests an item be removed).

Recommended Action: Approve

a) Agenda December 6th, 2022

The agenda was approved

No: 0

Ayes: 8 (Michael Harris, Beth Gray, Cynthia Siroky, Jonathan Frieman, Bob Cretti, Nancy Geisse, Eli Gelardin, Roger Rose)

Abstain: 0

Absent: 0

b) Motion to Approve Hybrid Meetings in accordance with GC Section 54953(e)(1).

Motion was approved

No: 0

Ayes: 8 (Michael Harris, Beth Gray, Cynthia Siroky, Jonathan Frieman, Bob Cretti, Nancy Geisse, Eli Gelardin, Roger Rose)

Abstain: 0

Absent: 0

New Board Member Oath of Office: Shelley Norris-Alvarez

Oversight Committee Report

a) Resolution 2022-4 Approve Staff Salary Schedules in accordance with CalPERS CCR 571.1

Motion was approved

No: 0

Ayes: 8 (Michael Harris, Beth Gray, Cynthia Siroky, Jonathan Frieman, Bob Cretti, Nancy Geisse, Eli Gelardin, Roger Rose)

Abstain: 0

Absent: 0

b) Resolution 2022-5 Approve Executive Director Salary to Step 3 and one-time bonus of \$5,000

Motion was approved

No: 0

Ayes: 8 (Michael Harris, Beth Gray, Cynthia Siroky, Jonathan Frieman, Bob Cretti, Nancy Geisse, Eli Gelardin, Roger Rose)

Abstain: 0

Absent: 0

c) Resolution 2022-6 Authorize one-time \$500 bonus to non-exempt Public Authority Staff

Motion was approved

No: 0

Ayes: 8 (Michael Harris, Beth Gray, Cynthia Siroky, Jonathan Frieman, Bob Cretti, Nancy Geisse, Eli Gelardin, Roger Rose)

Abstain: 0

Absent: 0

Executive Director Report

Recommended Action: Receive Report

Operations:

- We served 161 IHSS consumers monthly on average.
- We provided a monthly average of 107 Provider Lists to recipients.
- We assign a monthly average of 49 providers to recipients.
- CA Dept. of Social Services has discontinued providing PPE. We are getting resupplied by Marin County Aging and Adult Services.
- We've outsourced our group therapy at no cost to the Public Authority.
- Provider Trainings:
 - o Ongoing asynchronous trainings for up to 50 providers monthly.
 - o Monthly webinars through our contract with Homebridge and MCIL:
 - Oct.- *Managing Difficult Emotions, Compassion, How Loss Shows up in Caregiving.*
 - Nov.- *Maintaining Healthy Boundaries, Council Session Best Practices, Dominican University OT Students: Safe Transfers.*
- Transit Subsidy Pilot continues to provide mileage reimbursement to providers working in remote areas, On Call and Expedited cases. Over \$10k has been reimbursed this year.
- Adriana had her third-year anniversary this quarter. Congratulations!

Legislation:

- Legislation Analyst's Office (Nonpartisan Fiscal and Policy Advisor) report estimates the state of California Budget shortfall of 25 Billion in budget FY 23/24.
 - o One-time costs will likely be cut, such as IHSS Career Pathways.
- Brown Act AB2449: *This bill would revise and recast those teleconferencing provisions and, until January 1, 2026, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements that each teleconference location be identified in the notice and agenda and that each teleconference location be accessible to the public if at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the local agency's jurisdiction.*

Recruitment and Marketing:

- We continue to pay for social media and online advertisement including Google Ads, Next Door, and Meta.
- Newspaper Ads include Pacific Sun in English and Impulso in Spanish
- Recruitment Partners for this quarter: TAM Adult School, Canal Alliance, North Marin Community Center, Work Force Alliance.

We currently have a total of **347** active providers on our registry.

Below are the results of staff efforts for adding more providers to our registry.

MONTH	RECRUITED	ADDED	MISSED INTERVIEWS
Sept	22	13	15
Oct	22	18	13
Nov	18	6	12

(*Recruited* are people who showed interests to our Registry Specialists' outreach efforts. *Added* are new providers in our Registry. *Missed Interviews* are people who schedule an interview to be in our Registry but did not show or reschedule)

CAPA/Advocacy/Union:

- Statewide minimum wage increase of \$15.50 per hour will increase our provider wages to \$16.95 an hour, starting Jan. 2023.
- CAPA in process of developing a strategic plan. Priorities for Public Authorities across the state: Standardize consumer orientations, Statewide Database, Remove background check fees for Registry Providers, Increase state.
- SEIU 2015 is performing remote and in person orientations to all providers.

Looking ahead:

Continue Strategic Thinking with our consultants. Retreat date on January 12th, 2023. This will help set a foundation for our goals in the next years to come.

Collaborating with SF PA to expand Thriving in Place Nonprofit 501C into Marin.

Plan to coordinate meetings between PA Board and Board of Supervisors in 2023.

Financial Report

a) **Health Benefits Report**

b) **Budget versus Actuals FY 2021-2022**

Recommended Action: Receive Report

Health and Human Services Report: General Updates from IHSS Supervisor Carol Lucchese

Recommended Action: Receive Report

Adjourn for Closed Session (if applicable)

Adjourn

Respectfully submitted,

Candelaria Fariña
Office Administrator.

[Next Meeting: March 7th, 2023](#)



All In-Home Supportive Services (IHSS) Public Authority of Marin public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, or other accommodations to participate in this meeting, these may be requested by calling (415) 499-1024 ext. 104 at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.